

## EXTENDED SUPERVISION

### Policies, Procedures, and Payment Plans

Grace Community School is pleased to offer Extended Supervision to each of our school families. Please read carefully the important information listed below.

Policy:

Grace Community School offers Extended Supervision both before and after each regular school day for all students. This supervision is *mandatory*. No GCS student in any grade is allowed on campus between the hours of 7:00 AM and 6:00 PM without faculty or parental supervision. (*Your cooperation and support for this policy is greatly appreciated.*)

Procedures (and schedule):

TIME	STUDENT STATUS	INSTRUCTIONS	COST
7:00 AM - 7:30 AM	Extended Supervision	In designated room	See Payment Plans
7:30 AM - 8:15 AM	Free supervision	Playground	No charge
8:15 AM - 3:10 PM	In school	N/A	N/A
3:10 PM - 3:30 PM	Free supervision	Students wait with class in the pickup area.	No charge
3:30 PM - 6:00 PM	Extended Supervision	In designated room	See Payment Plans

Payment Plans:

- Grace Community School offers two Extended Supervision payment plans to meet the needs of each GCS family – daily payment plan and monthly pass.
- Extended Supervision charges apply *only* to the first and second child in each family.
- The third and any additional children in each GCS family are offered Extended Supervision at *no charge*.
  
- **Plan A – Daily payment plan:**
  - Due the same day your child stays in Extended Supervision.
  - Cost: \$4.00 for each half hour (or any portion thereof).
  - Pay with pre-payment coupons, cash, or check in GCS office.
  - Pay with pre-payment coupons, or check (*no cash*) in Extended Supervision.
  - Daily extended supervision charges must be paid by the last school day of the month.
  
- **Plan B – Monthly Pass:** (Covers *all* Extended Supervision – before and after school.)
  - Must purchase on or before the last *school day* of the month.
  - Cost: \$125 per month per child.
  - May be purchased in the GCS office.
  - Monthly Extended Supervision pass must be purchased by the last school day of the month.
  
- **Late Payments:**
  - *Extended Supervision charges not paid by the last school day of the month will be invoiced. The invoice will include a twenty-five dollar (\$25) late fee.*
  - *GCS reserves the right to withdraw Extended Supervision services for delinquent accounts.*